

**REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE –
16TH JUNE 2014**

REPORT BY: MANAGER AND REGISTRAR

PUBLICATION OF CREMATION RECORDS ON-LINE

Purpose

The purpose of this report is to inform Members of a proposal to have our cremation records published on-line using a sister company of our software supplier, Deceased Online.

Recommendation

Members are asked to consider and approve the proposal

Background

1. In recent times there has been an increase in enquiries from the public regarding searches of our records for family history purposes. A number of these have said it would be useful to be able to search our records on-line.
2. Portchester's cremation registers are stored electronically. Full register entries date from 1992 and partial records date back to the crematorium's opening in 1958. We use software supplied by Gower Consultants and they have a sister company, Deceased Online, that is able to extract the data from our records for public searches on the internet.
3. Deceased Online make a charge for accessing this data and this revenue will be shared between them and the Joint Committee. The option will still be available for the public to request free searches directly with the crematorium for those that do not wish to pay for the on-line service.
4. Attached is a pamphlet that sets out in more detail the proposal.
5. The information made available using this service is fully compliant with requirements under the Data Protection Act.

James Clark
Manager and Registrar

30th May 2014

**Background List of Documents –
Section 100D of the Local Government Act 1972: *None***